

School:	Bowhill Primary School
Job Title:	Mealtime Assistant (MTA)
Salary:	Grade A2 £12.26 per hour
Hours per week/weeks per year or FTE:	7.5 hours per week 38 weeks a year
Temporary/Permanent:	Permanent – Term Time Only
Start date:	ASAP
Closing date:	Ongoing

Bowhill Primary School is a large, popular school situated out the outskirts of Exeter. Our ethos is based on developing a sense of community, aspiring to excellence, demonstrating a responsibility shown by all and respecting our environment. We have a very supportive community and are striving to achieve high standards in everything that we do.

We are seeking to appoint a mealtime assistant to be part of the lunchtime supervision team. The post involves managing the setting up of the eating area at the school in an organised manner, supervising and ensuring the safety of all children during the lunchtime period in the playground. The ideal candidate must be vigilant and possess energy and enthusiasm to create and lead fun playtime sessions at the school. A First Aid qualification is desirable as is experience of working with children. Knowledge of safeguarding procedures within a primary school environment is essential.

Exeter Learning Academy Trust (ELAT) is a partnership of primary schools based in Exeter. The Trust currently has four schools: Alphington Primary School, Bowhill Primary School, Ide Primary School, and St Thomas Primary School.

We are a people-focused organisation with strong principles of enabling every child and adult within our Trust to thrive. We have high aspirations for all our children, regardless of their starting point, and in turn, expect our staff to have high aspirations of themselves. We believe that our strength lies in working together and using our collective skills and expertise to benefit the children in our schools.

Full details of the job description, personal specification and application form can be found on the Exeter Learning Academies Trust website www.exeterlearningacademytrust.co.uk. Please send your completed application form to jobs@elatschools.com

We are committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment. We encourage you to read our Safeguarding Policy before applying. We will ask for references and conduct an online search for all shortlisted candidates. The successful applicant will be subject to an enhanced DBS check. This role also requires the ability to fulfil all spoken aspects of the role with confidence and fluency in English.

If you would like any further information or an informal conversation, please contact the Head teacher at Bowhill Primary School 01392 206585.