

School:	Alphington Primary School
Job Title:	Cleaner Supervisor & Cleaner
Salary	Cleaner Supervisor: Grade B (£12.45 - £12.65 per hour) Cleaner: Grade A (£12.26 per hour)
Hours per week/weeks per year or FTE:	Alphington - 15 hours per week (ideally 4:30pm-7:30pm)
Temporary/Permanent:	Permanent
Start date:	ASAP

Due to an exciting restructure of our premises staff, we are seeking to appoint 2 enthusiastic, cheerful and reliable individuals to join our team of cleaners, one as a cleaner supervisor and one as cleaning staff. Both will be based at Alphington Primary School.

The main purpose of the job:

To provide a top class cleaning service for the school.

Duties may include working in all types of rooms including offices, classrooms, halls, corridors & toilets. You will undertake the cleaning of designated areas within the premises to ensure that they are kept in a clean and hygienic condition.

Duties will include all general cleaning, washing, sweeping, polishing, vacuum cleaning, emptying litter bins & care of your designated areas (which can include toilets & showers).

Other duties may also include things like closing windows, switching off lights, replenishing janitorial supplies such as hand towels etc and other tasks as they arise.

You will be required to safely operate cleaning machinery & the safe use of chemicals and cleaning materials as instructed by the Premises and Compliance Manager / Site Manager following Health and Safety guidelines and the use of Personal Protective Equipment (PPE)

Cleaner Supervisor:

In addition to the above you will also be responsible for supervising the team & ensuring high levels of cleaning are maintained throughout the school. You will need to manage re-designation of staff cleaning areas in times of absences and maintain the stock levels of cleaning supplies. You will be responsible for locking / unlocking the school & liaising with line managers amongst other supervisor duties.

For both roles we are looking for honest, reliable and hardworking people with effective timekeeping and attendance. Previous relevant experience would be desirable, but not essential as full training can be given.

Hours of work

Alphington Primary - 15 hours per week (3 hours per day over 5 days Monday to Friday. Ideally 4.30 pm to 7.30 pm but these times can be open to some flexibility.)

All roles would be 42 weeks per year (38 weeks term time and 3 weeks holiday cleaning plus inset days).

Why work for us?

Membership to our local government pension scheme with a 22.9% contribution.

We supply all cleaners with a uniform.

Our school ethos is based on developing a sense of community, aspiring to excellence, demonstrating a responsibility shown by all and respecting our environment.

We have a very supportive community and are striving to achieve high standards in everything that we do.

If you are interested in joining our hardworking and professional team we would like to hear from you with details of the skills/experience you can offer.

Exeter Learning Academy Trust (ELAT) is a partnership of primary schools based in Exeter. The Trust currently has four schools: Alphington Primary School, Bowhill Primary School, Ide Primary School, and St Thomas Primary School.

We are a people-focused organisation with strong principles of enabling every child and adult within our Trust to thrive. We have high aspirations for all our children, regardless of their starting point, and in turn, expect our staff to have high aspirations of themselves. We believe that our strength lies in working together and using our collective skills and expertise to benefit the children in our schools.

We are committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment. We encourage you to read our Safeguarding Policy before applying. We will ask for references and conduct an online search for all shortlisted candidates. The successful applicant will be subject to an enhanced DBS check. This role also requires the ability to fulfil all spoken aspects of the role with confidence and fluency in English.

Full details of the job description and application form can be found on the Exeter Learning Academies Trust website www.exeterlearningacademytrust.co.uk. Please send your completed application form to jobs@elatschools.com