

School:	Bowhill Primary School and St Thomas Primary School
Job Title:	Catering Assistant
Salary (please indicate grade i.e. C, MPS/UPS, + any allowances etc):	Grade A £11.59 ph (pending pay award)
Hours per week/weeks per year or FTE:	10 or 12.5 hours per week (depending on job role) 38 weeks per year
Temporary/Permanent:	Permanent
Start date:	As soon as possible
Closing date:	14.10.2024

Exeter Learning Academy Trust are seeking to appoint a catering assistant to be part of our schools dynamic catering team. We are looking for someone who can develop strong, positive relationships, be flexible and enjoy working as part of a team.

This will be a permanent, part time post. The role would suit someone with experience in a catering environment however full training can be given. You will work as part of a team, under the direction of the Bowhill Kitchen Manager.

The majority of your shift will, initially, be based at St Thomas Primary School.

St Thomas Primary is situated just over the river Exe near the centre of Exeter. We want our children to *REACH for their dreams* by following our school values: Respect, Equality, Aspiration, Community and Harmony.

We have a very supportive community and are striving to achieve high standards in everything that we do.

The main purpose of the role would be to assist in the service of food to pupils and maintaining the cleanliness and hygiene of the kitchen, dining room and food service areas. Some basic food preparation will also be required.

Ideally we would be looking for someone who is also able to transport food between Bowhill Primary and St Thomas Primary School. This would be on a working pattern of 11.15am – 1.45pm Monday to Friday (12.5 hours per week).

Alternatively we could consider someone who cannot transport food, in which case the working pattern would be 11.30am – 1.30pm Monday to Friday (10 hours per week).

Closing date: Midday on Monday 14th October 2024. Interviews Week commencing 21st October 2024

Exeter Learning Academy Trust (ELAT) is a partnership of primary schools based in Exeter. The Trust currently has four schools: Alphington Primary School, Bowhill Primary School, Ide Primary School, and St Thomas Primary School.

We are a people-focused organisation with strong principles of enabling every child and adult within our Trust to thrive. We have high aspirations for all our children, regardless of their starting point, and in turn, expect our staff to have high aspirations of themselves. We believe that our strength lies in working together and using our collective skills and expertise to benefit the children in our schools.

Full details of the job description, personal specification and application form can be found on the Exeter Learning Academies Trust website www.exeterlearningacademytrust.co.uk. Please send your completed application form to jobs@elatschools.com

We are committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment. The successful applicant will be subject to an enhanced DBS check. This role also requires the ability to fulfil all spoken aspects of the role with confidence and fluency in English.

If you would like any further information, an informal conversation or to arrange a school tour, please contact the Head teacher at Bowhill Primary School 01392 206585.